

Montague Public Library Trustees Meeting, May 23, 2016, Carnegie Library

In attendance: Alice Armen, David Harmon, Sharon Cottrell, Steve Winters, Amanda Traynor, Robert Traynor , Karen Schweitzer, Nancy Crowell, Karen Latka and Linda Hickman

Meeting called to order at 6:35 by Chair Sharon Cottrell

Election of Officers:

Steve Winters- Voted in as Chair (Sharon Cotrell nominated, Karen Schweitzer seconded)

Amanda Traynor- Voted in as Vice Chair (self nominated, Steve Winters seconded)

Nancy Crowell -Voted in as Corresponding Secretary (Alice Armen nominated, Sharon Cottrell seconded).

Minutes from the April meeting were approved through a motion made by Sharon Cottrell and seconded by Robert Traynor.

Director's Report: No report

Fundraising: \$100.00 received from the Amherst Gardening Club to be used for purchase of gardening and horticulture books.

Corresponding Secretary's Report: Nothing to report

Friends:

- The IRS recently notified the library that it has rescinded the former Friends 5013c status for failure to file reports. It is not clear how this affects the current Friends 5013c status that was recently approved by the IRS. Sheila Johnson is contacting the IRS for clarification.
- A Friends brochure is in the process of being finalized.
- Friends recent book sale raised over \$200.00 and was well attended. The next Book Sale is set for July 9th.
- Two adult programs sponsored by the Friends were held this month, a book discussion group and a Millers Falls Historic Walking Tour. Linda updated the Board on upcoming programs being sponsored by the Friends.
- The next Friends meeting is scheduled for June 27th. At 5:00.

Old Business:

Personnel:

2 part time positions at the Library have been filled. Karen Wartell is the Assistant Children's Librarian and Liza Graybill is the new Librarian in Millers Falls.

Special Services: Nothing to report

Budget:

- All budget requests of the Library were approved by Town Meeting including three building repair warrant articles and an increase in the budget to allow for Saturday morning hours during the summer and Wednesday morning hours.
- Director reviewed the current budget with trustees and answered questions about specific line items and how remaining funds in the State Aid and Donation budgets were to be spent.

Grants: Notification of application for \$7500.00 STEM grant from MLBC Institute of Museum and Library Services due by July.

Building Issues:

- Duct work professionally cleaned;
- Masonry work approved at the Fall special Town Meeting is set to begin May 24th, work approved at spring town meeting will begin after July 1st .;
- Telephone service hook-up and lock for former reference room has been completed.
- Director is waiting on report to determine the extent of floor repair needed on main floor of library.

New Business:

Sub committee assignments were reviewed and updated. See attached list

Public Relations: Nothing to report.

Next Meeting Date: June 27th, 2016 @Carnegie Library

Motion to adjourn was made at 8:10 by Karen Schweitzer and seconded by David Harmon.

Submitted by Nancy Crowell

